

Crewman Name _____ **Date** _____
 (Please Print) (Spell month -Ex. 01/JAN/2016)

New Crew Member Vessel Orientation Check List

Welcome to this TDI-Brooks vessel, we hope that your time aboard this vessel is productive and comfortable. The following information is to assure that you are familiar with this vessel and the policies of TDI-Brooks. Each new person joining the crew will be given a tour of the vessel and an overview of policies, and job expectations. The information covered in this orientation fulfills the STCW requirements for familiarization with Basic Safety (VI/1), Security (VI/6) and Ship Specific information (I/14).

Contacts

The following individuals may be contacted should you have any questions or issues with this vessel.

Vessel Master _____	Port Engineer-----Charlie Emerson
ILO MLC Representative _____	HSE Manager----- Dr. James Howell
Vessel HSE Officer/ First Mate _____	Ops Manager/ DPA-----Pete Tatro
Ship Security Officer _____	President-----Dr. James Brooks
	Party Chief:

Ship's Security Familiarization Completed: Date of training _____

Crew Initials _____ **SSO who conducted training** _____

The following items will be reviewed during your orientation; Initial the lines next to them as they are covered:

General Vessel Information

Job-Specific Information

- General Walk around of vessel* _____
- Fire fighting equipment* _____
- Fire detection system* _____
- Procedure for reporting an emergency* _____
- Communication systems on vessel* _____
- Ship's Policies* _____
- PPE expectations* _____
- Room Assignment* _____
- PFD* _____
- Survival Suit* _____
- Muster Point* _____
- Station Bill* _____
- Safety Expectations* _____
- Safety and Policy Document Locations* _____
- Safety Management Manual* _____
- Review of TDI Environmental Policy* _____
- Working Attire* _____
- Ship's Routines* _____
- Trash and Waste Policies* _____
- Fire Extinguishers* _____
- Eye Wash Stations* _____
- First Aid equipment/supplies* _____
- Location/ purpose of SOLAS Manual* _____
- Danger of high-pressure air bottles on* _____
- Machinery space on deck* _____

- Immediate Supervisor* _____
- Introduction to rest of crew* _____
- Drill assignments* _____
- Expected duties* _____
- Record keeping requirement* _____
- Muster assignment* _____
- Fire fighting role* _____
- MOB role* _____
- Abandon ship role* _____
- Job description* _____
- Housekeeping duties* _____
- Review Permit to Work System* _____
- Use of NS-5 system* _____

 Signature of crew receiving orientation

 Signature of person giving orientation

 Date